

Official ARRL Field Organization Appointment Description

Assistant Section Manager (ASM):

The ASM may serve as a general assistant to the Section Manager or as a specialist. That is, the ASM may assist the Section Manager with general leadership matters as the Section Manager's understudy, or the ASM may be assigned to handle a specific important function that does not fall within the scope of the duties of the Section Manager's other assistants.

Requirements

1. An ARRL Full Member
2. Hold at least a Novice class license or higher

Responsibilities

1. At the Section Manager's discretion, the ASM may be designated as the recommended successor to the incumbent Section Manager in case the Section Manager resigns or is otherwise unable to finish the term of office.
2. The ASM should be familiar with the "Rules and Regulations of the ARRL Field Organization," which contains the fundamentals of general section management.

Recruitment of new hams and ARRL members is an integral part of the job of every ARRL appointee. Appointees should take advantage of every opportunity to recruit a new ham or member to foster growth of Field Organization programs, and our abilities to serve the public.